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**2023 AZ State Championships**  
**Friday October 13<sup>th</sup> & Saturday October 14<sup>th</sup>, 2023**

**Hosted by Skating Club of Phoenix**

**AZ Ice Peoria / Peoria, AZ**

Referee: Patricia Wilkins  
Chief Accountant: Judy Civiello  
Competition Chair: Yolanda Solano  
Competition Registrar: Kate Johnson

**I. COMPETITION OVERVIEW**

The 2023 AZ State Championships will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules.

**Skaters must be a currently registered member of a U.S. Figure Skating member club in the state of Arizona or a resident of the state of Arizona currently registered member of a U.S. Figure Skating member club, or an Arizona collegiate club in accordance with the current rulebook.**

## **II. ELIGIBILITY**

### **Singles Excel and Well Balanced Events:**

- Skaters must meet at least the minimum singles test requirements for the event's level. A skater's singles test level may be higher than the minimum requirement.
  - o Skate Up: skaters may skate up one level higher than their highest singles test level allows.
- Skaters may not register for an event level lower than allowed by their competitive floor. An athlete's competitive floor is set by one of the following scenarios:
  - o If an athlete has participated in the NQS series, the event level registered for in the most recent NQS series will become the lowest level they may compete at in any U.S. Figure Skating sanctioned event.
  - o If an athlete has participated in the Excel Series, the event level registered for in the most recent Excel series will become the lowest level they may compete in any Excel event. For Well Balanced and Specialty events the skater will be permitted to register at one level lower than the "floor" set by their excel series entry.
- Skaters are not permitted to enter an Excel and a Well Balanced event of the same type and same level (example: Juvenile Girls Free Skate and Juvenile Girls Excel Free Skate) at the same competition. However, they are permitted to enter an Excel and a Well Balanced event of different types (example: Intermediate Women Short Program and Intermediate Women Excel Free Skate).
- If an athlete, coach, parent and/or guardian needs assistance with confirming their eligibility, email [events@usfigureskating.org](mailto:events@usfigureskating.org) or refer to information sheet [HERE](#).

### **All other singles events (such as Adults):**

- Skaters must meet the minimum test requirements for the events level, but not exceed the maximum permissible test requirement.

### **EVENTS OFFERED:**

[Program requirements for the events listed below can be found here: usfigureskating.org – Skate – Compete – Program Requirements](#)

NOTE: Skaters may not enter an Excel and Well-Balanced Free Skate event at the same competition.

<b>SINGLES</b>	<b>JUDGING</b>	<b>1<sup>st</sup> Event Price</b>	<b>2<sup>nd</sup> Event Price</b>
Excel Free Skate: Beginner & High Beginner	6.0	\$105	n/a
Excel Free Skate: Pre-Preliminary – Senior	IJS	\$135	n/a
Well Balanced Short Program: Juvenile – Senior	IJS	\$135	\$90
Well Balanced Free Skate: No Test – Senior	IJS	\$135	\$90
Adult Beginner & High Beginner Free Skate	6.0	\$105	n/a
Adult Free Skate: Adult Pre-Bronze – Master Jr/Sr	IJS	\$135	n/a

### **OUR COMMUNITY:**

U.S. Figure Skating is dedicated to fostering a culture of belonging and community that is welcoming for all individuals. We are committed to championing diversity, equity and inclusion and understand its value in combating discrimination and challenging inequalities necessary to develop champions both on and off the ice. We are actively working toward developing equitable practices and policies that foster safety and empower all individuals to authentically pursue their unique path in all areas of our sport. We stand firmly on the belief that our members are the most important asset to our organization and that our differences are meaningful and strengthen our sport. We believe that skating is for everyone.

## **NON-DISCRIMINATION:**

U.S. Figure Skating commits in policy, principle and practice to sustain a non-discriminatory approach on and off the ice for all members. We strive to provide equal opportunity for all despite their varied backgrounds, experiences and identities, and want all members to feel valued and respected at every level of organization. U.S. Figure Skating's SkateSafe® Program received, investigates and addresses allegations of discrimination or harassment throughout its membership and the organization. Please refer to the [SkateSafe® Program Handbook](#) for further definition of harassment, discrimination and abuse.

By attending this event, all participants are willingly committing to upholding U.S. Figure Skating's Code of Ethics (*GR 1.01*) and Code of Conduct (*GR 1.02*), as detailed within the [U.S. Figure Skating Rulebook](#).

To report a concern of discrimination or harassment to U.S. Figure Skating, please visit [www.USFigureSkating.org/SkateSafe](http://www.USFigureSkating.org/SkateSafe) or email [SkateSafe@USFigureSkating.org](mailto:SkateSafe@USFigureSkating.org).

## **SKATESAFE COMPLIANCE:**

For full details about participant compliance requirements, refer to the U.S. Figure Skating SkateSafe® webpage: <https://www.usfigureskating.org/skatesafe#compliance>

## **COACHES:**

To be an eligible coach at a nonqualifying competition, coaches must meet the applicable compliance requirements and verified by U.S. Figure Skating. Coach compliance falls into three categories, Coach/Choreographer, Learn to Skate USA Instructor, or Foreign Coach/Choreographer. Details regarding compliance requirements can be found [HERE](#). All compliance requirements must be met at the time of check-in to access the competition, no exceptions.

## **MANDATORY ATHLETES:**

Minor athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport™ Training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be SkateSafe compliant until they have completed the training and their Members Only portal reflects completion. Please email [skatesafe@usfigureskating.org](mailto:skatesafe@usfigureskating.org) for instructions or questions regarding parental consent.

## **III. REGISTRATION INFORMATION**

- All skaters must **register through [www.entryeeze.com](http://www.entryeeze.com)** and all entries must be complete by midnight MST on September 17<sup>th</sup>, 2023. Skaters will not be permitted to compete until all fees have been paid.
- **Late entries** may be accepted at the sole discretion of the Referee and competition committee and will be subject to a \$25 fee.
- ***Any level changes due to skater/parent/coach error made after the close of entries will incur a \$25 change fee.***
- **Two entries constitute an event.** Events with single entrants will be offered an exhibition or refund. Exhibitions are eligible for nomination and skaters will receive a medal.
- **Refunds will not be given for any reason after the close of entries.** This includes, but is not limited to, medical/injury/illness and school/religious schedules. The online processing fees are not refundable. Contested credit card charges will be issued a \$35 fee.
- **Notification of competition times** will be available on [www.Entryeeze.com](http://www.Entryeeze.com). All registered competitors will be notified via email when the schedule is published.
- **Skaters must check in at the registration table at least 60 minutes before their events. Any unresolved fees must be paid at this time.**

## **OFFICIAL NOTICES:**

All official notices will be posted on [www.entryeeze.com](http://www.entryeeze.com) and [www.skatingclubofphoenix.com](http://www.skatingclubofphoenix.com). The online schedule is always tentative and subject to change.

## **TEST CREDIT:**

Skaters that meet the requirements for test credit may request their test credit forms at Registration. In accordance with USFSA rules, test credit packets must be requested and paid for prior to the event. Packets cost \$10, payable to Skating Club of Phoenix and will be provided electronically via email no later than 2 days after the close of the event. Hard copies will not be available. Upon receipt of their test credit packets skaters are responsible for registering for IJS test credit with their home clubs, or they may also register with Skating Club of Phoenix for processing.

## **MUSIC SUBMISSION/UPLOAD:**

Competitors must provide music for all events, as appropriate. Competition music for all events that require music **must be submitted electronically** via the online registration system by the music deadline of **Sunday, October 1<sup>st</sup>, 2023 at 11:59 pm MST**. After you have paid for your events, the system will prompt you to upload your music for each event that requires music. If your music is not available at that time, you can log out of your account and return later to upload your music by going to the "competition" tab and then selecting "my music". If you have questions about what format you have, please contact your coach and get a new version of your music that meets the criteria listed below.

### **Music Criteria:**

1. File Format: MP3 (the online system will automatically check this).
2. Bit Rate: 192 kbps or higher (this will be checked by the music chairperson and they may request you upload a corrected file).
3. Sample Rate: 44,100 kHz (this will be checked by the music chairperson and they may request you upload a corrected file).
4. Leaders and Trailers: (the silence or "dead space" before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

Competitors must also have available a backup copy of their competition music on a CD.

**Music that is not submitted by the deadline date will be assessed a \$25 admin fee that will be collected at the registration desk before the skater is allowed to skate.**

## **PLANNED PROGRAM CONTENT (PPC) SUBMISSION/UPLOAD:**

Competitors are required to submit PPC in EntryEeze no later than **Sunday October 1<sup>st</sup>, 2023 at 11:59PM MST**. After this date, skaters will be locked out of this feature in EntryEeze and subject to a **\$25 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

## **REFUND POLICY:**

**Refunds will not be given for any reason after the close of entries.** This includes, but is not limited to, medical/injury/illness and school/religious schedules. The online processing fees are not refundable. Contested credit card charges will be issued a \$35 fee.

## **LIABILITY:**

U.S. Figure Skating, Learn to Skate USA, Skating Club of Phoenix and AZ Ice Peoria accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

## **IV. COMPETITION DETAILS**

### **FACILITIES:**

AZ Ice Peoria  
15829 N 83rd Ave, Peoria, AZ 85383  
(623) 334-1200  
<https://azicepeoria.com>

The competition ice surface (the "North Pole") is indoors and measures 80' x 200', with slightly rounded corners. The South Pole ice surface is Olympic size. Locker rooms may not be available for competitors. There is a snack bar inside the rink, and many restaurants within walking distance.

### **LOCKER ROOMS AND CHANGING AREAS:**

**Locker rooms and/or changing areas will not be available. Be prepared to come to the rink ready to skate and wear hard skate guards.**

### **U.S. Figure Skating Travel Policy:**

All travel must strictly adhere to Two-Deep Leadership requirements. An Adult Participant cannot transport a Minor Athlete one-on-one and Two-Deep Leadership requirements must be adhered to at all times during In-Program travel, by transporting at least two minors or a second Adult Participant. An Adult Participant cannot share a hotel room or other sleeping arrangement with a Minor Athlete(s). Full details of the SkateSafe Travel Policy and any exceptions can be found starting on page 12 of the [SkateSafe Handbook](#).

### **RESULTS:**

Results will be posted electronically during the competition for all levels: the website for results will be accessible via [www.skatingclubofphoenix.com](http://www.skatingclubofphoenix.com), QR codes will also be posted in the arena.

### **AWARDS:**

For all events, 1st through 4th place receive a medal. All competitors tied for a place (1-4) will receive a medal for that place.

### **SCHEDULE**

Notification of competition times will be available on [www.Entryeeze.com](http://www.Entryeeze.com). All registered competitors will be notified via email when the schedule is published.

### **PRACTICE ICE:**

Practice ice sessions will be available for purchase through **AZ Ice Peoria** after the schedule has been finalized. Purchase instructions will be emailed to all competitors. Skaters should check in with the rink staff for any questions regarding practice ice. Use the link below to create a rink account to register for practice ice:

<https://apps.dashplatform.com/dash/index.php?Action=Customer/new&company=azice>

### **ONSITE CHECK-IN:**

Registration will be open one hour before the first event and run through the last event of the day. The registration table will be located in the AZ Ice Lobby, near the North Pole rink. Please register promptly upon arrival.

### **VOLUNTEER INFO:**

Volunteer sign-up will be available through Sign-Up Genius, and links will be emailed to participants and posted on [www.skatingclubofphoenix.com](http://www.skatingclubofphoenix.com).

### **PHOTO/VIDEO & LIVESTREAM:**

A professional photographer and videographer will be available. A complimentary live-stream of the event will be offered, the link will be provided to all competitors via email.

- The LOC recommends skaters who have placed 1st through 4th have a group photo taken; purchase of photo is optional.
- Individual photos will be taken upon request regardless of placement.
- Personal cameras/video cameras are permitted but may only be used to film your skater's performance for personal use. **It is strictly prohibited to photograph or record any other skater's performance, or portions of performance.** The LOC reserves the right to deny admittance to anyone who violates this rule. Only battery powered video units are allowed; electrical cords, tripods (or similar devices) are not permitted in the arena.
- Professional videography for all events will be available for purchase.
- A digital photographer will also be in attendance for professional quality action shots.

### **CONTACT INFORMATION:**

Competition website: [www.skatingclubofphoenix.com/competitions](http://www.skatingclubofphoenix.com/competitions)

For questions, please contact: [competitions@skatingclubofphoenix.com](mailto:competitions@skatingclubofphoenix.com)